



REGIONAL JUDICIAL AND LEGAL SERVICES COMMISSION

Vacancies at the Caribbean Court of Justice

The Regional Judicial and Legal Services Commission invites applications for the following contract positions on the **Judicial Reform and Institutional Strengthening (JURIST) Project** being executed by the Caribbean Court of Justice (CCJ). Contracts are offered for a period of three (3) years with an option for renewal. Applications are invited from citizens or permanent residents of countries in the Caribbean region.

- **PROJECT MANAGER**

The Project Manager is responsible for the planning, management, execution, monitoring and evaluation of the JURIST Project and is required to collaborate with national and regional project teams and other stakeholders. The incumbent works under the direction and guidance of a Project Director and supervises a Project Management Unit.

- **PROJECT OFFICER**

The Project Officer works under the direction and guidance of a Project Manager and provides technical assistance in the planning, coordination, implementation, monitoring and evaluation of the JURIST Project to ensure the achievement of the goals and objectives of the project.

- **PROJECT ACCOUNTANT**

The Project Accountant is responsible for designing, establishing and implementing accounting systems; ensuring financial controls and procurement in compliance with the CCJ's policies and procedures; and providing financial advice to support the JURIST Project. The incumbent reports to the Project Manager and Financial Comptroller, CCJ.

- **COMMUNICATIONS SPECIALIST**

The Communications Specialist is responsible for designing, developing and executing a broad range of communications strategies to promote the JURIST Project activities both internally for the project and externally amongst participating jurisdictions. The incumbent, who will report to the Project Manager, will also be required to develop, monitor and advance the communication skills of the project teams in the participating jurisdictions.

Further information on these vacancies can be accessed at the Careers page of the CCJ website at www.caribbeancourtjustice.org

Deadline for receipt of applications is **Wednesday 4th June 2014**

The Regional Judicial and Legal Services Commission offers a competitive, tax-exempt remuneration package inclusive of Allowances and Benefits.